

## **Stowe Trails Partnership 2020 Seasonal Trail Crew Job Description**

### **Stowe Trails Partnership Mission:**

Stowe Trails Partnership (STP) is a 501(c)(3) nonprofit organization whose mission is to partner with the community in building and maintaining a world-class trail network.

### **Summary of Position:**

The seasonal trail crew's primary function is to work with the STP Executive Director to plan, organize, execute and lead trail maintenance work throughout the STP trail network. This position requires significant independent trail maintenance work, project management skills and trail building knowledge. This position requires strong communication, organizational skills, and the ability to effectively lead a crew to complete a trail work project. Passion for mountain biking and the outdoors is a must. Work will occur on weekdays, some weeknights, and weekends.

**Reports to:** Executive Director

### **Responsibilities:**

- Complete required trail maintenance at the direction of the Board and Executive Director
- Work with Executive Director, Board of Directors, trail builders, and land managers to complete trail maintenance activities
  - Develop and document the scope of work for each trail project, which may include scheduling, logistics, planning, and creating objectives
  - Acquire/procure materials
  - Ensure work is performed according to the Annual Trail Maintenance Plan
- Perform independent trail work as needed
- Represent Stowe Trails Partnership in a positive, professional manner at all times, particularly when interacting with users, landowners, and representatives of other access partners
- Maintain STP trail work tools, keep trailer organized, and propose budget requests for new tools
- Provide weekly email updates to the ED on trail activity (including but not limited to work completed and landowners met)
- Interact daily with Executive Director
- Maintain an active knowledge of all trail pods and their current state

### **Qualifications:**

- Strong trail building skills and keen understanding of IMBA Trails Solutions as well as sustainable trail building techniques
- Familiarity with the trail networks in Stowe and the ability to navigate in backcountry areas
- Ability to effectively lead a crew and volunteers to complete a trail work project
- Project management skills
- Knowledge and experience in safe chainsaw practices

- Excellent interpersonal skills; friendly, outgoing, motivating, and professional
- Ability to work with minimal oversight
- A high level of strength is not necessary but endurance and fitness are critical
- Ability to work in cold and wet weather and to maintain team spirit in those conditions
- Proficiency in Word, Excel, and Email (Gmail and Google Drive experience a plus)
- Excavator operation experience is a plus
- Frequently required to travel and work remotely.
- Occasionally exposed to wet and/or humid conditions.
- Frequently required to lift and carry 25lbs. Occasionally required to lift 50lbs repeatedly.
- Continually exposed to outside weather conditions.
- Frequent exposure to extreme heat or cold.
- The majority of work occurs outdoors in remote locations.

**Location:** Stowe, VT

**Classification:** Non-exempt. Seasonal. Temporary.

**Hours:** Flexible. Work on weekends expected.

**Compensation:** Rates will be considered based on prior experience and qualifications

**Start Date:** Mid-April 2020

**End Date:** Mid-October 2020 at which point STP will review performance and potential rehire in 2021

**Application Deadline:** Position open until filled. To apply, please send a cover letter and current resume to [info@stowetrails.org](mailto:info@stowetrails.org) by March 13.